



ALABAMA LAW ENFORCEMENT AGENCY

DRIVER LICENSE DIVISION

301 SOUTH RIPLEY STREET / P.O. BOX 1471 / MONTGOMERY, AL 36102-1471
PHONE 334.242.4200 / WWW.ALEA.GOV

ENROLLMENT / EXCLUSION FORM

To Implement Sections 16-28-40 through 16-28-45, Code of Alabama, 1975

Follow instructions on the back of this form. Print or type all information.

I. APPLICANT

Driver License No.: _____ Social Security No.: _____ Sex: _____

Legal Name: _____ DOB: _____

Address: _____

II. ENROLLMENT SCHOOL / GED / JOB TRAINING PROGRAM

Check One: _____ GED Program _____ Job Training Program _____ Secondary Program

Name of School, GED or Job Training Program: _____

Address: _____

Total Number of Disciplinary Points imposed in school for a disciplinary action: _____

Telephone No.: _____

Signature: _____

Title: _____

Enter the actual date of compliance or noncompliance in the blank located to the left of the appropriate statement.

IN COMPLIANCE

The applicant:

Date _____ Is enrolled

Date _____ Withdrew due to circumstances beyond his / her control *

Date _____ Has obtained a GED Certificate.

Date _____ The applicant was previously reported As being noncompliant. As of this date the student has complied.

NOT IN COMPLIANCE

The applicant:

Date _____ Is not enrolled

Date _____ Has accumulated more than 10 consecutive or 15 cumulative unexcused absences during a single semester. **(Only for students enrolled in secondary school.)**

Date _____ Is not making satisfactory progress. **(Only for GED students)**

III. EXCLUSION

Enter the actual date in the blank located to the left of the appropriate statement.

The applicant:

_____ Is a parent with the care and custody of a minor or unborn child.

Physician: _____

_____ Is the sole source transportation for the parent(s).

Address: _____

Physician Signature: _____

Enter the beginning date of employment.

Place of Employment: _____

The applicant:

Address: _____

_____ Is gainfully and substantially employed.

Employer's Signature _____

LEGISLATIVE AUTHORITY

“The Department of Public Safety shall deny a driver license or a learner license for the operation of a motor vehicle to any person under the age of 19 who does not, at the time of application, present a diploma or other certificate of graduation issued to the person from a secondary high school of this state, or any other state, or documentation that the person: (1) is enrolled and making satisfactory progress in a course leading to a general educational development certificate (GED) from a state-approved institution or organization, or has obtained the certificate; (2) is enrolled in a secondary school of this state or any other state; (3) is participating in a job training program approved by the State Superintendent of Education; (4) is gainfully and substantially employed; (5) is a parent with the care and custody of a minor or unborn child; (6) has a physician certify that the parents of the person depend on him or her as their sole source of transportation; or (7) is exempted from this requirement due to circumstances beyond his or her control as provided in this chapter.” (*Code of Alabama 1975, §16-28-40*)

GENERAL INFORMATION / INSTRUCTIONS

1. Individuals under the age of 19 applying for, renewing, or seeking reinstatement of a driver license or learner permit to operate a motor vehicle must present to the area driver’s license examiner a diploma or other certificate of graduation, a GED Certificate, on an Enrollment / Exclusion Form.
2. Print or type all information.
3. Part I must be completed for all reports. Note: *The driver license number may not be available. This is the only information in Part I which may be left blank.*
4. The attendance officer or chief attendance administrator, upon request, shall provide documentation of enrollment status (complete Part I and Part II) for any student 15 years of age or older who is properly enrolled in a school under the jurisdiction of the official. The applicant should submit this form to the area’s Driver License Examiner.
5. Whenever a student **17 years of age or older** withdraws from school without meeting exclusionary conditions of this legislation, except that, prior to attaining his or her 16th birthday every child attending a church school as defined in Section 16-28-1 is exempt from the requirements of this section, the attendance officer or chief attendance administrator should complete Part I and Part II of this form and submit to the Department of Public Safety, Driver Improvement, P.O. Box 1471, Montgomery, AL 36102-1471. *No other report should be submitted unless the individual changes categories from noncompliance to compliance.*
6. Appeals relative to secondary school enrollment status should be filed with the local school principal in accordance with local board of education policies.
7. Exclusion status for individuals claiming an exemption from this legislation should be completed by the designated person as identified in Part III of this form. The applicant is responsible for securing proper documentation for presentation to the Department of Public Safety.

DEFINITIONS

1. **Applicant** – An individual between the ages of 15 and 19 applying for, renewing, or seeking reinstatement of a driver license or a learner permit for the operation of a motor vehicle.
2. **Circumstances beyond the control of applicant** – Valid reasons for exemption from this legislation and apply to the following:
 - a. Students who are mentally or physically unable to attend school.
 - b. Students who are regularly or legally employed under the provisions of the Child Labor Law.
 - c. Students who, because of the distance they reside from school and the lack of public transportation, are compelled to walk more than two miles to attend public school. (Does not include suspension or expulsion from school or imprisonment.)
3. **Enrollment** – The status of an individual who is:
 - a. Enrolled in a school
 - b. Enrolled in a GED program.
 - c. Enrolled in a job training program approved by the State Superintendent of Education.