

SAFETY AUDIT INFORMATION

1. INSURANCE – MINIMUM LEVEL OF LIABILITY & MCS-90, UNLESS PRIVATE PROPERTY CARRIER. 387
2. DRIVER QUALIFICATION FILE (DQ) 391.51
 - a. EMPLOYMENT APPLICATION
 - b. PREVIOUS EMPLOYMENT HISTORY
 - c. MVR & DRIVING HISTORY
 - d. COPY OF CDL
 - e. COPY OF MEDICAL CERTIFICATE
3. ACCIDENT REGISTER – LIST OF RECORDABLE ACCIDENTS IF ANY. 390.15
4. COPIES OF ALL ROADSIDE INSPECTIONS
5. HOURS OF SERVICE 395.1
 - a. LOG BOOKS
 - b. TIME CARDS / SHEETS
 - c. SUPPORTING DOCUMENTS (i.e. FUEL RECEIPTS, BILL OF LADING, etc.)
6. VEHICLES MAINTENANCE FILE for all Trucks 396.3(b)
7. COPIES OF ANNUAL VEHICLE INSPECTIONS. 396.17
8. UNDERSTANDING OF DRUG TESTING PROGRAM IF CDL IS REQUIRED. 382
9. UNDERSTANDING OF VEHICLE MARKINGS. 390.21
10. COPY OR ACCESS TO FEDERAL MOTOR CARRIER SAFETY – MCS-150 & PIN
11. REGULATIONS- www.dps.alabama.gov/mc
12. ALSO WILL NEED ANNUAL MILEAGE AND GROSS REVENUE FROM START OF OPERATIONS TO COMPLETION OF LAST MONTH PRIOR TO AUDIT IF LESS THAN FULL YEAR.
13. WEBSITE ADDRESSES FOR INFORMATION:
 - a. USDOT – www.fmcsa.dot.gov
 - b. ALABAMA MOTOR CARRIER SAFETY UNIT – www.dps.alabama.gov/mc (334) 242-4395